



Licensing Act 2003  
Premises Licence - Detail

<b>The House Of Blues</b> 5 Wharf Street Godalming Surrey GU7 1NN	<b>Licence number:</b>	<b>LN/000002532</b>	
	<b>Valid from:</b>	<b>8th March 2010</b>	
	<b>Valid until</b>		
	<b>Telephone:</b>	<b>01483 419543</b>	
<b>Licensable Activities Authorised by the Licence and times these activities may be carried on</b>			
<b>Activity (and area if applicable)</b>	<b>Description</b>	<b>Time From:</b>	<b>Time To:</b>
<b>Provision of Late Night Refreshment</b>	<b>Thursday</b> <b>Friday and Saturday</b>	<b>23:00</b> <b>23:00</b>	<b>00:30</b> <b>02:00</b>
<b>Sale by Retail of Alcohol</b>	<b>Sunday -</b> <b>Wednesday</b> <b>Thursday</b> <b>Friday and Saturday</b>	<b>11:00</b> <b>11:00</b> <b>11:00</b>	<b>23:00</b> <b>00:30</b> <b>02:00</b>
<b>Non-standard Timings:</b>	Christmas Eve 11:00-02:00. New Year's Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day. An additional hour to the standard times when British Summer Time commences.		

**The opening hours of the premises:**

Opening hours as for the sale of alcohol, closing 30 minutes after the sale of alcohol ceases

**Where the licence authorises supplies of alcohol, whether this alcohol is to be consumed on and/ or off the premises:**

On and off the premises

**Name & (registered) address of holder of premises licence:**

3 Monkspath Hall Road  
 Shirley  
 Solihull  
 West Midlands  
 B90 4SJ

**Registered number of holder, for example company number, charity number (where applicable):**

2562808

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol:**

Mr Christopher Charles Connor

**Whether access to the premises by children is restricted or prohibited:**

No restrictions

# Annexe 1 – Mandatory Conditions

## Door Supervisors

Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:

- a. unauthorised access or occupation (e.g. through door supervision), or
- b. outbreaks of disorder,
- c. damage.

## Alcohol

No supply of alcohol may be made under the premises licence:

- At a time when there is no designated premises supervisor in respect of the premises licence.
- At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

# Annexe 2 – Conditions consistent with the operating schedule

Late Night	Monday	-
Refreshment	Tuesday	-
	Wednesday	-
	Thursday	23:00 hours to 00:30 hours
	Friday	23:00 hours to 02:00 hours
	Saturday	23:00 hours to 02:00 hours
	Sunday	-

## Further Detail

Hot drink or food sold in conjunction with the supply of alcohol if required.

## Non-Standard Timing

Christmas Eve 11:00-02:00.

Location of activity : Indoors

Alcohol Sale or Supply	Monday	11:00 hours to 23:00 hours
	Tuesday	11:00 hours to 23:00 hours
	Wednesday	11:00 hours to 23:00 hours
	Thursday	11:00 hours to 00:30 hours
	Friday	11:00 hours to 02:00 hours
	Saturday	11:00 hours to 02:00 hours
	Sunday	11:00 hours to 23:00 hours

## Further Detail

N/A

Non-Standard Timing

Christmas Eve 11:00-02:00.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

An additional hour to the standard times when British Summer Time commences.

Sale of alcohol to be for consumption : On and off the premises

Designated Premises Supervisor

Name: Miss Lisa Jayne Davies

Address: The House Of Blues  
5 Wharf Street  
Godalming  
Surrey  
GU7 1NN

Personal Licence Number (If known): KS0900377

Issuing Licence authority (If known): Sevenoaks District Council

Expiry date: 10/06/2019

Opening Hours	Monday	11:00 hours to 23:30 hours
	Tuesday	11:00 hours to 23:30 hours
	Wednesday	11:00 hours to 23:30 hours
	Thursday	11:00 hours to 01:00 hours
	Friday	11:00 hours to 02:30 hours
	Saturday	11:00 hours to 02:30 hours
	Sunday	11:00 hours to 23:30 hours

Further Detail

N/A

Non-Standard Timing

Christmas Eve 11:00-02:30.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

An additional hour to the standard times when British Summer Time commences.

**ELEMENTS OF OPERATING SCHEDULE TO ADDRESS LICENSING OBJECTIVES:**

a) General - all four licensing objectives (b,c,d,e)

The staff shall continue to be trained to the standard required by relevant legislation.  
All conditions of the licence shall be observed for the additional hours of trading.  
Staff shall be trained in all aspects of the sale of alcohol and written records kept.

#### **b) The prevention of crime and disorder**

Notices shall be displayed at the exit to the premises asking customers to leave quietly. The current level of lighting outside the premises shall continue for the additional hours of trading. Any person who appears to be intoxicated shall not be allowed entry to the premises. The premises shall actively participate in the local Pubwatch or equivalent scheme.

#### **c) Public Safety**

The premises shall continue to operate as always in order to promote this objective.

#### **d) The prevention of public nuisance**

Notices shall be displayed at the exit to the premises asking customers to leave quietly. The current level of lighting outside the premises shall continue for the additional hours of trading. Reasonable steps shall be taken to recognise the need of local residents and to encourage customers to leave quietly.

#### **e) The protection of children from harm**

Any person who appears to be under the age of 21 shall be required to produce proof of age before being allowed entry to the premises, purchasing or consuming alcohol. The premises will operate a Challenge 21 policy and will only accept passport, photo driving license and ID cards bearing the PASS hologram as forms of identification.

### **Embedded Restrictions**

On New Year's Eve, the permitted hours shall extend through from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, to midnight on 31st December).

In relation to the morning on which summer time begins, the permitted hours shall have effect with the substitution of references to 03:00 in the morning for references to 02:00 in the morning.

### **Public Entertainment Embedded Conditions**

This licence is granted by the Licensing Authority subject to the embedded regulations and general conditions for the time being in force (copy attached) made by the Licensing Authority and to the following special conditions:-

1. The number of persons to be admitted shall not exceed: **200** (two hundred).
2. No candles or naked flames are permitted unless previously approved in writing by the Licensing Authority.
3. The licensee shall ensure that any music provided at the premises shall not cause a disturbance to local residents and that any form of amplification shall be so controlled by the licensee as to prevent a disturbance.
4. All external doors and windows shall be kept closed during licensed events and in any case between the hours of 22:00 and 08:00. Doors kept open for fire safety requirements are not affected by this condition. At least one half of the large double doors across the front of the side passageway will remain open when the premises are open.
5. All doors and windows shall be kept closed during licensed events (but fire exit doors shall not be locked).

6. A carbon dioxide fire extinguisher shall be kept on raised stage area.
7. No persons engaged in vetting customers and/or maintaining public order or the security of the premises at exit or entry points (hereinafter referred to as door staff), whether it be permanently or occasionally, shall be employed as door staff until they have been registered with the Security Industry Authority (SIA).
8. The licensee shall ensure that all door staff, whilst employed, wear unexpired identification badges issued by the SIA. Badges shall be worn in a conspicuous position to the front of the upper body.
9. Where the licensee or his employer engages any person at or about the entertainment premises in the capacity of door staff, the licensee shall maintain a log in the form approved by the Council, showing in respect of each period of duty of that person:-
  - a) the name, date of birth and residential address of that person;
  - b) the time at which he/she commenced that period of duty with a signed acknowledgement by that person;
  - c) the time at which he/she finished the period of duty with a signed acknowledgement by that person;
  - d) any times during the period of duty when he/she was not on duty;
  - e) if that person is not an employee of the licensee or his/her employer, the name of the person by whom that person is employed or through whom the services of that person were engaged;
  - f) the log shall be so kept that it can be readily inspected at any reasonable time by an authorised officer of the Council or a Police Officer and, once a log has been completed, it must be retained on the premises for at least 12 months.
10. The licensee shall, as soon as is reasonably practicable, notify Waverley Borough Council and the SIA of any door staff dismissed by the licensee for serious misconduct which might reasonably affect the continuation of, or renewal of, such door staff's registration.
11. A licensee, where requested, shall identify by name those persons employed by him to a Police Officer or other officer authorised by the Council or by statute to make such enquiry.
12. The licensee shall ensure that all door staff are given adequate oral and written instruction and have attended a suitable course of training in vocational skills.
13. The licensee will so far as is practicable ensure that provisionally registered door staff are supervised by qualified staff on a one-to-one basis.
14. A management policy shall be submitted to Waverley Borough Council within one month of the date of this licence to address issues such as age restrictions, drugs policy, reporting of incidents policy, door staff duties, searching policy, membership of Pubwatch, dispersal control and any public nuisance or environmental health factors.
15. Management shall undertake a proactive approach in liaising with police, and the reporting of incidents for their investigation arising from customers at the premises.
16. A minimum of two door staff shall be employed when the licence is effective.

17. A proactive monitoring programme shall be used by staff at the premises in regard to the toilet areas in order to reduce the opportunities for drug and substance misuse and to reduce the risk of crime at the premises.
18. There shall be no admittance or re-admittance to the premises after 00:00 (midnight) during any period when the licence is effective.
19. The license holder shall maintain a comprehensive digital colour CCTV system at the premises that ensures all public areas of the licensed premises are monitored, including all public entry and exit points and the street environment, and which enables frontal identification of every person entering in any light condition. All cameras shall continually record whilst the premises are open to the public and the video recordings shall be available for a minimum of 31 days with the time and date stamping. Recordings shall be made available to an authorised officer or police officer together with facilities for viewing. The recording for the previous two days shall be made available immediately on request. Recordings outside this period shall be made available on 24 hours notice. (Subject to the requirements of the Data Protection Act 1998).
20. A "wind down" period shall start at least 30 minutes prior to the end of permitted hours, or closure of the venue, whichever is the earlier. During the "wind down" period, the toilets shall continue to be made available for customers' use.
21. Door staff shall be retained on duty on Thursdays, Fridays and Saturdays from 20:00 until the premises has closed (amendment agreed with Surrey Police) and any such later time as may be necessary to monitor the safe dispersal of customers away from the area of the venue.

### **Annexe 3 – Conditions attached after a hearing by the Licensing Authority**

22. See condition 4 above.
23. See condition 18 above.
24. CCTV cameras shall be installed to cover the bar and entrance areas to be in operation by 24th November and operated in accordance with Police requirements.
25. SIA door staff shall be on duty on Thursday, Friday and Saturday from 20:00 hours until close of premises and on New Year's Eve between the hours of 20:00 and 08:00 with no admittance or re-admittance after 00:00 hours.

### **Annexe 4 – Plans**

Attached

Insert name and address of relevant licensing authority and its reference number (optional)

Waverley Borough Council  
 Council Offices  
 The Burys  
 Godalming  
 Surrey  
 GU7 1HR

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

We ENTERPRISE INNS PLC  
 (Insert name(s) of applicant)

Being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

LN/000002463

**Part 1 - Premises Details**

Postal address of premises or, if none, ordnance survey map reference, or description HOUSE OF BLUES 5 WHARF STREET	
Post town GODALMING, SURREY	Post code GU7 1NN

Telephone number at premises (if any)

Non-domestic rateable value of premises

£ 27,500.00

**Part 2 - Applicant Details**

Daytime contact telephone number

0121 733 7700

E-mail address (optional)

Current postal address if different from premises address

3 MONKSPATH HALL ROAD

Post Town

SOLIHULL

Postcode

B90 4SJ

### Part 3 - Variation

Please tick  Yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day		Month		Year	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

To permit films, live music, performance of dance, making music and anything of a similar description Sundays to Wednesdays 1100 to 2300 and Thursdays, Fridays and Saturdays 1100 to 0030.

To permit recorded music Thursdays 1200 to 0000, Fridays and Saturdays 1200 to 0200.

To amend the opening hours to 0800 to 2330 Sundays to Wednesdays, 0800 to 0100 Thursdays and 0800 to 0230 Fridays and Saturdays.

To permit certain extensions to these hours.

To remove conditions

To add a condition

### Part 4 - Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

#### Provision of regulated entertainment

Please tick  Yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

#### Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P



# A

Plays Standard days and timings (please read guidance note 6)	Will the performance of a play take place indoors or outdoors or both - please tick ✓ (please read guidance note 2)	Indoors	
		Outdoors	
		Both	
Day	Start	Finish	
Mon	<u>Please give further details here</u> (please read guidance note 3)		
Tue			
Wed	<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur			
Fri	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat			
Sun			

# B

Films Standard days and timings (please read guidance note 6)	Will the exhibition of films take place indoors or outdoors or both - please tick ✓ (please read guidance note 2)	Indoors	✓
		Outdoors	
		Both	
Day	Start	Finish	
Mon	1100	2300	<u>Please give further details here</u> (please read guidance note 3)
Tue	1100	2300	
Wed	1100	2300	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)
Thur	1100	0030	
Fri	1100	0030	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sat	1100	0030	Xmas Eve 1100 to 0200 New Years Eve - from the end of permitted hours on New Years Eve to the start of hours on the following day.
Sun	1100	2300	An additional hour to the standard times when British Summer time commences.

**E**

Live music Standard days and timings (please read guidance note 6)	Will the performance of live music take place indoors or outdoors or both - please tick ✓ (please read guidance note 2)	Indoors	✓
		Outdoors	
Day    Start    Finish			
Mon    1100    2300	<u>Please give further details here</u> (please read guidance note 3)		
Tue    1100    2300			
Wed    1100    2300	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur    1100    0030			
Fri    1100    0030	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) Xmas Eve 1100 to 0200 New Years Eve - from the end of permitted hours on New Years Eve to the start of hours on the following day. An additional hour to the standard times when British Summertime commences.		
Sat    1100    0030			
Sun    1100    2300			

**F**

Recorded music Standard days and timings (please read guidance note 6)	Will the playing of recorded music take place indoors or outdoors or both - please tick ✓ (please read guidance note 2)	Indoors	✓
		Outdoors	
Day    Start    Finish			
Mon	<u>Please give further details here</u> (please read guidance note 3)		
Tue			
Wed	<u>State any seasonal variations for playing recorded music</u> (please read guidance note 4)		
Thur    1200    2400			
Fri    1200    0200	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5) Xmas Eve 1100 to 0200 New Years Eve - from the end of permitted hours on New Years Eve to the start of hours on the following day. An additional hour to the standard times when British Summertime commences.		
Sat    1200    0200			
Sun			

# G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors <input checked="" type="checkbox"/> Outdoors Both
Day	Start	Finish		
Mon	1100	2300	<u>Please give further details here</u> (please read guidance note 3)	
Tue	1100	2300		
Wed	1100	2300	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)	
Thur	1100	0030		
Fri	1100	0030	<u>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat	1100	0030	Xmas Eve 1100 to 0200 New Years Eve - from the end of permitted hours on New Years Eve to the start of hours on the following day.	
Sun	1100	2300	An additional hour to the standard times when British Summertime commences.	

# H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors Outdoors Both
Mon	1100	2300		
Tue	1100	2300	<u>Please give further details here</u> (please read guidance note 3)	
Wed	1100	2300		
Thur	1100	0030	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)	
Fri	1100	0030		
Sat	1100	0030	<u>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sun	1100	2300	AS PER G ABOVE	

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the facilities for making music you will be providing</b>		
			Will the facilities for making music be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors <input checked="" type="checkbox"/>	<input type="checkbox"/>
				Outdoors <input type="checkbox"/>	<input type="checkbox"/>
				Both <input type="checkbox"/>	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here (please read guidance note 3)</b>		
Mon	1100	2300			
Tue	1100	2300			
Wed	1100	2300	<b>State any seasonal variations for the provision of facilities for making music (please read guidance note 4)</b>		
Thur	1100	0030			
Fri	1100	0030	<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sat	1100	0030	Xmas Eve 1100 to 0200 New Years Eve - from the end of permitted hours on New Years Eve to the start of hours on the following day.		
Sun	1100	2300	An additional hour to the standard times when British Summertime commences.		

**J**

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (see guidance note 2)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish	<b>Please give a description of the facilities for dancing you will be providing</b>		
Mon			<b>Please give further details here (please read guidance note 3)</b>		
Tue					
Wed			<b>State any seasonal variations for providing dancing facilities (please read guidance note 4)</b>		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sat					
Sun					

O

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)
Day	Start	Finish	
Mon	0800	2330	<b>Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)  Xmas Eve 0800 to 0230 New Years Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day. An additional hour to the standard time when British Summertime commences.
Tue	0800	2330	
Wed	0800	2330	
Thur	0800	0100	
Fri	0800	0230	
Sat	0800	0230	
Sun	0800	2330	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking  
 SEE ATTACHED SCHEDULE 1

Please tick ✓ Yes

I have enclosed the premises licence

I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

**P** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General - all four licensing objectives (b, c, d, e) (please read guidance note 9)

As existing

b) The prevention of crime and disorder

There shall be no admittance or re-admittance to the premises after 0030 hours during any period when the licence is effective.

c) Public safety

As existing

d) The prevention of public nuisance

As existing

e) The protection of children from harm

As existing

Please tick  Yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

**Part 5 - Signatures** (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature Gosschalks

Date 17TH FEBRUARY 2010

Capacity GOSSCHALKS SOLICITORS FOR THE APPLICANT

Where the premises licence is jointly held signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature .....

Date .....

Capacity .....

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13) Gosschalks Queens Gardens	
Post town Kingston Upon Hull	Post code HU1 3DZ
Telephone number (if any) 01482 324252	
If you would prefer us to correspond with you by e-mail your e-mail address (optional) mandy_mighty@gosschalks.co.uk	





## SCHEDULE 1

### HOUSE OF BLUES, GODALMING

#### VARY PREMISES LICENCE APPLICATION

1. No persons engaged in vetting customers and/or maintaining public order or the security of the premises at exit or entry points (hereinafter referred to as door staff), whether it be permanently or occasionally, shall be employed as door staff until they have been registered with the Security Industry Authority (SIA).
2. The licensee shall ensure that all door staff, whilst employed, wear unexpired identification badges issued by the SIA. Badges shall be worn in a conspicuous position to the front of the upper body.
3. Where the licensee or his employer engages any person at or about the entertainment premises in the capacity of door staff, the licensee shall maintain a log in the form approved by the Council, showing in respect of each period of duty of that person:-
  - a) the name, date of birth and residential address of that person;
  - b) the time at which he/she commenced that period of duty with a signed acknowledgement by that person;
  - c) the time at which he/she finished the period of duty with a signed acknowledgement by that person;
  - d) any times during the period of duty when he/she was not on duty;
  - e) if that person is not an employee of the licensee or his/her employer, the name of the person by whom that person is employed or through whom the services of that person were engaged;
  - f) the log shall be so kept that it can be readily inspected at any reasonable time by an authorised officer of the Council or a Police Officer and, once a log has been completed, it must be retained on the premises for at least 12 months.
4. The licensee shall, as soon as is reasonably practicable, notify Waverley Borough Council and the SIA of any door staff dismissed by the licensee for serious misconduct which might reasonably affect the continuation of, or renewal of, such door staff's registration.
5. The licensee shall ensure that all door staff are given adequate oral and written instruction and have attended a suitable course of training in vocational skills.
6. The licensee will so far as is practicable ensure that provisionally registered door staff are supervised by qualified staff on a one-to-one basis.

7. A minimum of two door staff shall be employed when the licence is effective.
8. There shall be no admittance or re-admittance to the premises after 00:00 (midnight) during any period when the licence is effective.
9. Door staff shall be retained on duty on Thursdays, Fridays and Saturdays from 20:00 until the premises has closed (amendment agreed with Surrey Police) and any such later time as may be necessary to monitor the safe dispersal of customers away from the area of the venue.
10. SIA door staff shall be on duty on Thursday, Friday and Saturday from 20:00 hours until close of premises and on New Year's Eve between the hours of 20:00 and 08:00 with no admittance or re-admittance after 00:00 hours.

INTERNAL MEMORANDUM

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To: Kate Halsall and Paul Hughes                      Your Ref:  
From: Ms G De Gennaro                                      My Ref:    WK/200725981  
Date consultation received: 16th February 2010      Date: 16th March 2010

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**Address:** The Former House Of Blues, The House Of Blues, 5 Wharf Street,  
Godalming, Surrey. GU7 1NN.

**Part B Application to vary the club premises certificate**

**1. Identified Environmental Health issues relevant to the four licensing objectives**

Potential for public nuisance from noise

**2. Conclusion**

The House of Blues was subject to a Licence Review Hearing in September 2009 which resulted in the music elements being removed from the licence. As the music elements have been reapplied for to run the new business, a Noise Management Plan was requested from Julian Lavey of Enterprise Inns following two site meetings to discuss the future use of the premises. A specification for the new acoustic windows and a background only sound system was submitted to Environmental Health.

Conditions are necessary in order to protect the public from noise nuisance and it was agreed that these should include a maximum decibel rate and noise limiter. In addition to the Public Entertainment Embedded Conditions and the Elements of Operating Schedule to address Licensing Objectives already in place, the following conditions were felt necessary and appropriate for inclusion by both Mr Lavey and Environmental Health.

**3. Recommendation (with conditions if appropriate):**

- A. A noise limiting device shall be installed, fitted and maintained in such a manner as to control all sources of recorded or amplified sound including music or speech at the premises. The controls of the noise limiter shall not be accessible to anyone other than the Designated Premises Supervisor or bar manager on duty at the time. The level at which the noise limiter is set must be agreed in writing by the satisfaction of the Licensing Authority.

Continued...

- B. Recorded music  
The specification, location and orientation of all permanently fixed speakers shall be agreed with the licensing authority.
- C. Live music
- No full drum kit
  - No more than three musicians may play acoustic stringed instruments at any one time and any singing must be controlled through the sound limiter.
- D. The Designated Premises Supervisor or a nominated representative shall receive and respond to complaints throughout the duration of all music events.
- E. No sound including music or speech shall be piped out to the external seating area.

Officer signature: Ms G De Gennaro, Environmental Health Enforcement Officer  
Direct Line: 01483 523431

Date: 16th March 2010



### **Agreed Control Measures for the Prevention of Public Nuisance**

#### **Premises: Former House of Blues, Wharf Street, Godalming, Surrey, GU7 1NN**

The House of Blues was subject to a Licence Review Hearing in September 2009 which resulted in the music elements being removed from the licence. As the music elements have been reapplied for to run the new business, a Noise Management Plan was requested from Julian Lavey of Enterprise Inns following two site meetings to discuss the future use of the premises. A specification for the new acoustic windows and a background only sound system was submitted to Environmental Health.

Conditions are necessary in order to protect the public from noise nuisance and it was agreed that these should include a maximum decibel rate and noise limiter. In addition to the Public Entertainment Embedded Conditions and the Elements of Operating Schedule to address Licensing Objectives already in place, the following conditions were felt necessary and appropriate for inclusion by both Mr Lavey and Environmental Health.

#### **Recommendation (with conditions if appropriate):**

- A. A noise limiting device shall be installed, fitted and maintained in such a manner as to control all sources of recorded or amplified sound including music or speech at the premises. The controls of the noise limiter shall not be accessible to anyone other than the Designated Premises Supervisor or bar manager on duty at the time. The level at which the noise limiter is set must be agreed in writing by the satisfaction of the Licensing Authority.
- B. Recorded music  
The specification, location and orientation of all permanently fixed speakers shall be agreed with the licensing authority.
- C. Live music
  - No full drum kit
  - No more than three musicians may play acoustic stringed instruments at any one time and any singing must be controlled through the sound limiter.
- D. The Designated Premises Supervisor or a nominated representative shall receive and respond to complaints throughout the duration of all music events.
- E. No sound including music or speech shall be piped out to the external seating area.

Continued...

*Enterprise Inns Regional Property Manager* } J. LAUGS,  
Enterprise Inns.

Signed: *M. Bolton* REGIONAL MANAGER N. BOLSOVER. }  
*C. Connor* DPS C. CONNOR.

Designation: .....

Date: ..... 18/3/10.

Signed: Gisella De Gennaro  
Designation: Environmental Health Enforcement Officer  
Date: 16<sup>th</sup> March 2010

Please return this form to:  
Ms K Halsall  
Licensing Section,  
Waverley Borough Council,  
The Burys,  
Godalming,  
Surrey, GU7 1HR

Direct line number: 01483 523033

Our Ref: 10378 WVC  
Your Ref:



**SURREY**  
**POLICE**

Licensing Officer  
Waverley Borough Council  
Council Offices  
The Burys  
Godalming  
Surrey  
GU7 1HR

Pete Hathaway  
Waverley Licensing Officer

11<sup>th</sup> March 2010

Dear Sir/Madam,

**Licensing Act 2003 – Application to vary Premises Licence (dated 17<sup>th</sup> February 2010)**

**Premises: House of Blues, 5 Wharf Street, Godalming**

We have been in negotiations with the applicants and understand that they have informed you of an amendment to the application to include the following conditions:

- There shall be no consumption of alcohol outside the front of the premises.
- No glasses or bottles will be allowed to be taken outside the front of the premises.
- Notices will be displayed to the effect that anyone wishing to smoke must use the vine court yard, as anyone who leaves the premises after 00:30 will not be re-admitted.

At a licensing hearing on 7<sup>th</sup> September 2009 the sub-committee suggested that any new DPS should work with the Environmental Health Department to ensure an effective noise management policy is in place prior to any future application to reinstate music.

There is currently no mention in the new operating schedule of any noise management policy or any additional steps to control noise.

We have liaised with environmental health and would support any conditions proposed by them.

This now allays our concerns and Surrey Police therefore have no objections to the variation of a premises licence under Section.34 of the Licensing Act 2003.

Yours faithfully,

Peter Hathaway  
Waverley Licensing Officer



HOUSE OF BLUES, GODALMING - VARIATION OF PREMISES LICENCE [GOSS-  
IMANAGE.FID1911272]

Clare Johnson

to:

licensing@waverley.gov.uk, 'paul.hughes@waverley.gov.uk'

11/03/2010 11:05

Cc:

Nick Bolsover, "Waverley Police Licensing Officer - Peter Hathaway  
(Hathaway10378@surrey.pnn.police.uk)"

Show Details

Dear Sirs,

Following discussions with the Police our clients have agreed that the following conditions should be attached to the Premises Licence:-

1. There shall be no consumption of alcohol outside the front of the premises.
2. No glasses or bottles will be allowed to be taken outside the front of the premises.
3. Notices will be displayed to the effect that anyone wishing to smoke must use the Vine Courtyard as anyone who leaves the premises after 0030 will not be re-admitted.

Yours faithfully

GOSSCHALKS

Clare Johnson | Partner | Licensing

Gosschalks, Queens Gardens, Kingston Upon Hull, HU1 3DZ

T: +44 (0)1482 324252 | F: +44 (0)870 600 5947 | M: +44(0)7949 132927 | [www.gosschalks.co.uk](http://www.gosschalks.co.uk)

Click here to take our online client satisfaction survey: [Link](#)

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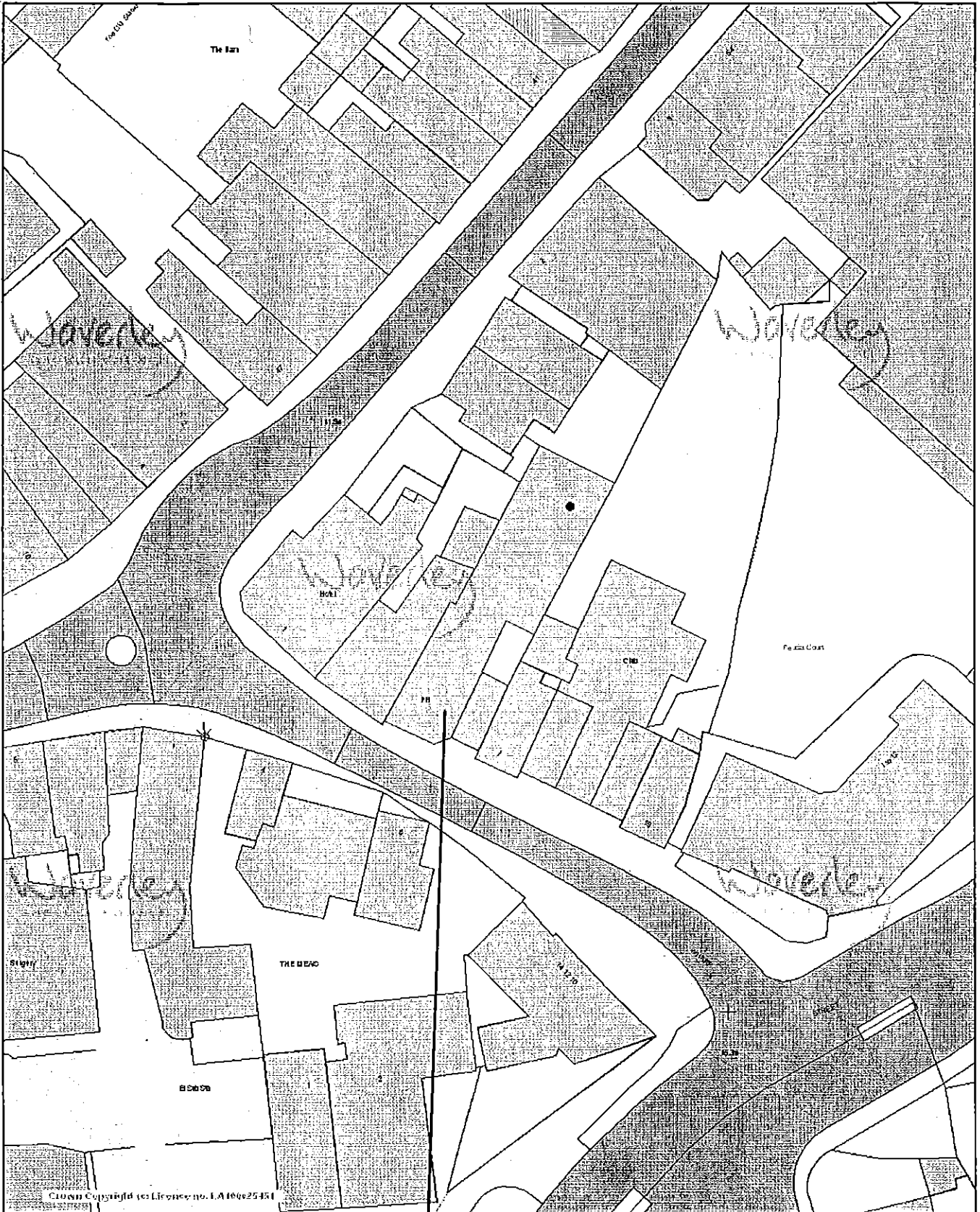
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<p>Waverley Borough Council                  The Bury, Godalming, Surrey                  GU7 1HR                  Telephone: 01483 523333                  Fax No: 01483 523118</p> 	<p><b>House of Blues, Wharf St, Godalming</b></p> <p>Reproduced from the Ordnance Survey mapping with the permission of Her Majesty's Stationery Office. Crown Copyright reserved. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.</p>	<p>Scale 1/500    Date 19/3/2010</p> <p>Centre = 497239 E 143874 N</p> <p>Maureen Brown</p> <div style="text-align: right;"> <p>N ↑</p> </div>
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House of Blues License Application  
[REDACTED]

to:  
licensing  
07/03/2010 07:38  
Show Details

To Whom It May Concern,

I wish to formally object to the application for amendment to licensing conditions made by 'The House of Blues' located in 5 Wharf Street, Godalming.

I do so on the following grounds:

- Our residence is located directly against The House of Blues along with several other residential units. The two types of use do not mix. An additional nine flats are to be built adjacent the other side of the house of blues. The application is not conducive to the mainly residential premises surrounding the property in question.
- Previous terms for provision of live music, amplified recorded music and dance to late hours on working days have provided a loss of enjoyment of my property and and my life. Specifically, sleep deprivation leading to lost productivity at work during the week.
- Loud music into the late hours of the weekend cause loss of quiet enjoyment of our property. Due to the disruptive level of noise we were unable to entertain at weekends and unable to sleep until the music had ceased. Music levels were such that we had to spend most weekends away from the flat.
- Waverley Environmental Health visited our property and determined the noise level from the 'House of Blues' to be well above the acceptable level.

In summation, I formally object to the application being made of the grounds that it does not fit with the residential character of the surrounding properties, that previous provision for the playing of music caused a loss of enjoyment of my property and my life. And finally, the the application does not fit with the character of Godalming Town Centre.

It is hoped that the above points can be taken into consideration when reviewing the application. If you require any further information, please do not hesitate to contact me.

Sincerely,  
[REDACTED]

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IM on the go with Messenger on your phone. [Try now.](#)

- Deleted
- Manage folders
- Add an e-mail account
- Related places
- Today
- Contact list
- Calendar



Sent: 18 March 2010 15:58:21  
 To: licensing@waverley.gov.co.uk

Dear Sirs,

I write, as per the instructions displayed in the window of the above address, to object most strongly to the opening hours and style of license being applied for by the new operators.

I run/operate the [redacted] and have now been [redacted] here for nearly five years. It is however not for commercial reasons I am raising objection but for personal quality of life not only for me but others who live on my premises and enjoy Godalming for the town it is.

It is bad enough at the moment, particularly at weekends, having [redacted] pumping out music at ridiculous levels, having some 30 people outside smoking, chattering and screaming till the early hours before closing and after.

Now after all the problems that 5 Wharf Street has caused for years [redacted] plus the additional physical situations that regularly occurred, a new operator wishes to repeat the business by wanting to have a 2am license permitting them to have all what the House of Blues had including live music and the like.

The extreme local residents should not have to go back to those dark days of noise pollution, bad behaviour and all that went with it. The granting of any such licence would be totally irresponsible. When their patrons leave at 2.30am, like The Lounge, they merely close their doors, count their tills and leave us residents to put up with the noise till their customers make until such time as their lift home arrives, which can be 3.15/3.30am.

I and my residents here seriously object to any musical activities other than background music or the granting of realistic licensing hours suitable for a Cafe Bar, as they are claiming and advertising to be, being granted.

Yours sincerely, [redacted signature]



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9.12 The Secretary of State recommends that in borderline cases, the benefit of the doubt should be given to the interested party making the representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it. If it then emerged, for example, that the representation should not be supported, the licensing authority could decide not to take any action in respect of the application.

9.13 Licensing authorities should consider providing advice on their websites about how any interested party can make representations to them.

#### DISCLOSURE OF PERSONAL DETAILS OF INTERESTED PARTIES

9.14 Where a notice of a hearing is given to an applicant, the licensing authority is required under the Licensing Act 2003 (Hearings) Regulations 2005 to provide to the applicant with the notice and copies of the relevant representations that have been made.

9.15 In some exceptional and isolated circumstances interested parties may be reluctant to make representations because of fears of intimidation or violence if their personal details, such as name and address, are divulged to the applicant.

9.16 Where licensing authorities consider that the interested party has a genuine and well-founded fear of intimidation and may be deterred from making a representation because of this, they may wish to consider alternative approaches.

9.17 For instance, they could advise interested parties to provide the relevant responsible authority with details of how they consider that the licensing objectives are being undermined so that the responsible authority can make representations if appropriate and justified.

9.18 The licensing authority may also decide to withhold some or all of the interested party's personal details from the applicant, giving only enough details (such as street name or general location within a street) which would allow an applicant to be satisfied that the interested party is within the vicinity of the premises. However, withholding such detail should only be considered where the circumstances justify such action and the licensing authority is satisfied that the complaints are not frivolous or vexatious.

#### HEARINGS

9.19 Regulations governing hearings may be viewed on the DCMS website. If the licensing authority decides that representations are relevant, it must hold a hearing to consider them. The need for a hearing can only be dispensed with by the agreement of the licensing authority, the applicant and all of the parties who made relevant representations. In cases where only 'positive' representations are received, without qualifications, the licensing authority should consider whether a hearing is necessary. To this end it may wish to notify the interested parties concerned and give them the opportunity to withdraw their representations. This would need to be done in sufficient time before the hearing to ensure that parties were not put to unnecessary inconvenience.

- 9.20 Responsible authorities should try to conclude any discussions with the applicant in good time before the hearing. If the application is amended at the last moment, the licensing committee should consider giving interested parties time to address the revised application before the hearing commences.
- 9.21 The Regulations require that representations must be withdrawn 24 hours before the first day of any hearing. If they are withdrawn after this time, the hearing must proceed. However, where discussions between an applicant and those making representations are taking place and it is likely that all parties are on the point of reaching agreement, the licensing authority may wish to use the power given within the hearings regulations to extend time limits, if it considers this to be in the public interest.
- 9.22 Applicants should be encouraged to contact responsible authorities before formulating their applications so that the mediation process may begin before the statutory time limits come into effect after submission of an application. The hearing process must meet the requirements of Regulations made by the Secretary of State. Where matters arise which are not covered by the Regulations, licensing authorities may make arrangements as they see fit as long as they are lawful.
- 9.23 There is no requirement in the Act for responsible authorities that have made representations to attend, but it is generally good practice and assists committees to reach more informed decisions. Where several responsible authorities within a local authority have made representations on an application, a single local authority officer may represent them at the hearing if the responsible authorities and the licensing authority agree. However, an officer of the licensing authority may not perform this role which would compromise the licensing authority's independence.
- 9.24 As a matter of practice, licensing authorities should seek to focus the hearing on the steps needed to promote the particular licensing objective which has given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or interested party may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation.
- 9.25 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:
- the steps that are necessary to promote the licensing objectives;
  - the representations (including supporting information) presented by all the parties;
  - this Guidance;
  - its own statement of licensing policy.
- 9.26 The licensing authority should give its decision at once, unless the Act itself states otherwise and provide reasons to support it. This will be important if there is an appeal by any of the parties. Notification of a decision must be accompanied by information on the right of the party to appeal. After considering all the relevant issues, the licensing authority may grant the application subject to such conditions that are consistent with the



operating schedule. Any conditions imposed must be necessary for the promotion of the licensing objectives; there is no power for the licensing authority to attach a condition which is merely aspirational. For example, conditions may not be attached which relate solely to the health of customers rather than their direct physical safety.

- 9.27 Alternatively, the licensing authority may refuse the application on the grounds that this is necessary for the promotion of the licensing objectives. It may also refuse to specify a designated premises supervisor and/or only allow certain requested licensable activities. In the interests of transparency, the licensing authority should publish hearings procedures in full on its website to ensure that interested parties and others have the most current information.
- 9.28 In the context of variations, which may involve structural alteration to or change of use of the building, the decision of the licensing authority will not exempt an applicant from the need to apply for building control or planning consent where appropriate.

